



**Government of Jammu and Kashmir
Finance Department, Civil Secretariat
Jammu/Srinagar**

OM No.FD-BDGT0GEN/10/2022-03-(164239)

Dated: 22 . 04 . 2025

Subject: Conveying of Capex Ceilings including District Capex under BE 2025-26 for finalization and uploading of approved works/activities on BEAMS portal.

The Finance Department conveys ceiling of Capex Budget including District Capex under BE 2025-26 through BEAMS portal in favour of all the Departments/District Development Commissioners for uploading the approved Works as per B12 Statement on the said portal.

In order to ensure the timely authorization of Capex Budget as well as expenditure thereof, the Departments/DDCs are requested to upload the approved works immediately enabling Finance Department to authorize 50% funds through BEAMS accordingly.

However, the ceilings so conveyed shall be subject to the following instructions/stipulations:

1. The Director(s) Finance/Director(s) Planning/Financial Advisor & CAO(s)/Joint Director(s) Planning and Controlling Officers of all the Departments shall be personally responsible for uploading of approved projects/works/activities on BEAMS portal with the approval of the Hon'ble Minister Incharge by or before 30th of April, 2025 in respect of ongoing works as well as new works.
2. All the District Development Commissioners shall furnish the District Plans (project/work/activity wise) in consultation with the DDC members and Hon'ble MLAs by or before 30th of April, 2025. District Development Commissioners should ensure that all activities / works are selected after due consultations with elected public representatives as per the guidelines already issued in this regard by the Finance Department.

3. In respect of District sector projects, CPO(s)/AO(s) of each District shall be responsible for uploading of the Work Plans on BEAMS portal once the same is approved by the competent authority within the stipulated time.
4. Planning process at Department level and District level shall integrate to incorporate whole of the Society/whole of Government approach.
5. The focus of the Departments/DDCs must be on completion of ongoing works rather than starting large number of underfunded works or spreading of resources thinly over the number of years. In order to make space for completion of ongoing works, the earmarked ceiling in a given year shall be atleast in the ratio of 70:30, 70% for ongoing works and 30% for new works.
6. The departments shall also prioritize JKPCC projects and the balance requirements of funds for the languishing projects within the approved Capex ceilings available on BEAMS portal and shall upload the works accordingly with LUP_CODE in the nomenclature for clear distinction of such works.
7. The timeline for completion of new works/activities taken up for execution during the financial year 2025-26, should be between one to two years. In rare cases of mega-projects, the Department may extend timeline upto three years.
8. All the spillover and ongoing works/activities which are expected to be completed during the year 2025-26 or at the most in succeeding year shall be the first charge on Capex Budget 2025-26. The Departments/DDCs shall ensure that no ongoing work is left out.
9. The main focus of the Departments/DDCs must be on outcomes in terms of benefit to the public. All Departments shall prepare their Annual Plans delineating clear outcomes.
10. The capital outlay shall not be utilized for revenue nature of expenditure.
11. The Departments/DDCs shall strictly ensure that the "Budget Announcements" and "deliverables" for the year 2025-26 are included in the budget outlays and achievements on this account shall be reviewed periodically at highest Administrative Level/Finance Department.



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12. Funding of part DPRs to be avoided by the Departments e.g funding for hospital without equipments, college without furniture etc.
13. The Departments shall ensure that both Central Share as well as UT Share of CSS shall be fully captured on BEAMS.
14. The executing agency shall ensure that the component of "Land Compensation/Forest Compensation/Utility Shifting" must form the part of the technically vetted DPRs and funds for the said component shall be released as part of the project/work.
15. The Work Plans of the Departments/DDCs must be based on tangible outcomes/impact and should indicate the number of Works to be completed and the number of people to be benefited, to Finance Department periodically.
16. No deviation shall be made in scope of work and approved bill of quantities beyond the permissible limits.
17. The pre-during and post execution photographs of the works being executed shall be strictly uploaded on the PROOF application.
18. The Departments/DDCs shall furnish the statement of duly approved Work Plans uploaded on BEAMS portal in the form of excel sheet (both hard and soft copy) as per B12 statement within the approved Capex Ceilings on the following e-mail address enabling Finance Department to authorize the funds through BEAMS within the timelines:

directorgeneralbudget@gmail.com

19. The Administrative Departments/DDCs should thoroughly examine the list of the existing works already uploaded on BEAMS. The same should be streamlined by eliminating non-priority and non-starter works/ activities.
20. All the Administrative Departments/DDCs shall ensure that the directions issued from time to time by the Hon'ble Chief Minister and Council of Ministers, are strictly adhered to and the feedbacks/priorities from the elected representatives as indicated during the budget meetings, as feasible, be captured while framing the annual work plans.
21. The execution of works shall be taken up strictly for the approved activities only within the approved cost and no liability shall be created ensuring financial discipline in the system. The


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controlling officers shall be personally responsible for any liability created on account of un-approved/un-authorized works.

22. The Departments/DDCs shall also ensure that in respect of multi-year Capex schemes, the approved targets/budget limits for any component are adhered to strictly.



(Shafaat Yehya)
Joint Director (Budget)
Finance Department

**All Administrative Secretaries/
All District Development Commissioners/
Director General, Expenditure Division-I, Finance Deptt.**

Copy to the:

1. Ld. Advocate General, J&K High Court, Jammu/Srinagar.
2. Additional Chief Secretary to Hon'ble Chief Minister.
3. All Financial Commissioners (Additional Chief Secretaries).
4. Director General of Police, Jammu & Kashmir.
5. Principal Secretary to Hon'ble Lieutenant Governor.
6. Principal Accountant General (A&E), Jammu & Kashmir.
7. Joint Secretary (JKL), Ministry of Home Affairs, Government of India.
8. Principal Resident Commissioner, 5-Prithvi Raj, New Delhi.
9. Chief Electoral Officer, Jammu & Kashmir.
10. Director General, J&K Institute of Management, Public Administration and Rural Development.
11. Divisional Commissioner Kashmir/Jammu.
12. Chairperson, Jammu & Kashmir Special Tribunal.
13. Registrar General, Jammu & Kashmir High Court, Srinagar/Jammu.
14. Director Anti Corruption Bureau, Jammu & Kashmir.
15. Director General, Accounts & Treasuries/ Funds Organization/ Resources/ Codes/ Audit & Inspection/ Local Fund Audit & Pensions/ Budget.
16. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies/Societies.
17. Registrars, all Universities of Union Territory of Jammu & Kashmir.
18. Director Information, Jammu & Kashmir.
19. Director Archives, Archaeology and museums, Jammu & Kashmir.
20. Secretary, Jammu & Kashmir Public Service Commission.
21. Secretary, Jammu & Kashmir Service Selection Board.

22. Secretary, Jammu & Kashmir Legislative Assembly.
23. Director Estates, Jammu/Kashmir.
24. Director, Development Expenditure Division-II, Finance Department
25. Director, Resources/ Accounts & Treasuries, Jammu/Kashmir.
26. Director/Principal, North Zonal Accountancy Training Institute, Jammu.
27. All Director(s) Finance/ Financial Advisors & CAOs.
28. All Director(s) Planning/ Joint Director(s) Planning.
29. SIO, NIC, Civil Secretariat, J&K
30. Principal Accountancy Training School Srinagar.
31. Joint Director, Jammu & Kashmir Funds Organization, Srinagar/ Jammu.
32. All Treasury Officers, Jammu & Kashmir /New Delhi.
33. General Manager, Government Press, Jammu/Srinagar.
34. OSD/Private Secretary to Hon'ble Chief Minister.
35. Private Secretaries to all Hon'ble Ministers.
36. Private Secretary to Hon'ble Advisor to Chief Minister.
37. Private Secretary to Chief Secretary, Jammu & Kashmir.
38. Private Secretary to Principal Secretary to the Government, Finance Department.
39. All Officers/AAOs/Section Officers of Finance Department
40. I/C Website, Finance Department (www.jakfinance.nic.in)
41. I/C Website, GAD (www.jkgad.nic.in)
42. Record file (W2scs)